



Tuesday, 15 November 2016

AUDIT COMMITTEE

A meeting of **Audit Committee** will be held on

Wednesday, 23 November 2016

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Tyerman (Chairman)

Councillor Barnby

Councillor Bent

Councillor Darling (S)

Councillor O'Dwyer (Vice-Chair)

Councillor Stocks

A prosperous and healthy Torbay

For information relating to this meeting or to request a copy in another format or language please contact:

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01803 207064

Email: governance.support@torbay.gov.uk

www.torbay.gov.uk

AUDIT COMMITTEE AGENDA

1. **Apologies**
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 6)
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 7 September 2016.
3. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.
5. **Follow Up Report on Areas Requiring Improvement** (Pages 7 - 19)
To consider the attached report.
6. **Update on the Audit of Section 106 and progress on the implementation of the Community Infrastructure Levy** (Pages 20 - 24)
To receive a report that provided an update on the implementation of recommendations made by Internal Audit regarding the monitoring of Section 106 contributions.
7. **Senior Leadership Team response to Appendix A: Action Plan of the The Audit Findings for Torbay Council** (Pages 25 - 26)
To note the attached report.

8. **Performance and Risk Report August and September 2016** (Pages 27 - 48)
To note the report.
9. **The Annual Audit Letter for Torbay Council** (Pages 49 - 64)
To consider the Annual Audit Letter which summarises the key findings arising from the work that Grant Thornton had undertaken at Torbay Council for the year ended 31 March 2016.
10. **Audit Committee Update for Torbay Council** (Pages 65 - 73)
To note a report on progress in delivering Grant Thornton's responsibilities as the Council's external auditors.
11. **External Audit Appointment Update** (Verbal Report)
To receive a verbal report on the appointment of an external auditor.